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Date: _____

Re: Request for your assistance

Dear Neighbor,

I hope you are doing well. I am writing because I have lately noticed something coming from your property which is affecting my ability to use my property. There has been a bad smell coming from your place and it wafts all the way to my property. This has been affecting me for approximately the past 2 (two) weeks.

Specifically, I have documented the following information for the instances when the nuisance activity occurred:

I would really appreciate it if you solve this issue so that I can go back to enjoying my property. If you'd like to chat about it further, please feel free to give me a buzz at the following: _____.
