

Here is a template, totally free of charge!

However, **we don't recommend using it.**

Like all free templates on the internet, it hasn't been adapted to your specific needs.

Visit our website to easily create a [fully personalized document](#) for a low one-time fee.

Our lawyers work hard to keep everything updated and accurate.

You get all of the benefits of a lawyer at a fraction of the cost.

Date: _____

Alaska Airlines
Corporate Offices
P.O. Box 68900
Seattle, WA 98168

RE: Delayed Flight # _____

To whom it may concern:

My name is _____ and I was a passenger on an Alaska Airlines flight, Flight #_____. This was a domestic flight.

The flight was scheduled to depart from _____ at _____ and arrive at _____ at _____ on _____.

However, the flight was delayed by 2 hours.

My complaint is as follows:

This is how I would like the situation handled:

My mailing address is listed at the top of this document.
