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To whom it may concern,

This notice is to inform you that I would like to have my personal data deleted from your records. My contact information is as follows:

Full Legal Name: _____

Address:

Telephone Number: _____

Email: _____

The reason I am requesting deletion of my personal data is as follows: consent is being revoked for personal data processing.

The information that I am specifically aware of, that you process or retain, is as follows:

Please respond in writing to confirm that my request has been honored.

Sincerely,
