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To whom it may concern,

This notice is to inform you that I would like to have an image deleted from your website. Specifically, the image is available at the following URL: _____.

My contact information is as follows:

Full Legal Name: _____

Address:

_____

Telephone Number: _____

Email: _____

The reason I am requesting the removal of this image is that the image in question is my legal copyright. I have never granted you permission to use the image, and by using the image you are infringing on my copyright.

Please immediately remove this image from any areas where it may be posted. If you do not, I will have to consider further legal action.

A copy of the material that I am requesting for removal is attached to this letter.

Sincerely,

_____